

PORT WAREHOUSE APPRENTICE

Port of Blyth

The Port of Blyth is a modern statutory Trust Port handling up to 2 million tonnes of cargo each year across a variety of sectors and with ambitious plans for future expansion. Due to business development, the following opportunity has arisen.

The Role

The Port of Blyth is looking for a Warehouse Apprentice to train in warehouse and logistic duties. The ideal candidate must be:

- Willing and able to work flexible shift patterns (during busy periods)
- Able to conduct yourself professionally and keep confidential information
- Numerate and literate

Key Skills & Duties in which you will be trained (minimum)

Perform all warehouse duties efficiently and effectively as follows:

- Pick stock accurately and legibly/accurately record pick sheets
- Record dispatch notes, receipts and/or stock information
- Report stock damages and discrepancies appropriately
- Check stock orders
- Stock count
- Work as part of a team
- Awareness of Health & Safety issues
- Unload and load vehicles/containers
- Transfer goods into the warehouse
- Assist with re-work activities
- Palletise/wrap goods for despatch
- Check and report defects
- Licence to drive fork lift truck & port vehicles

In order to fulfil your duties you may be asked to complete other activities by your Line Manager.

Remuneration - National Minimum Wage for an apprentice, 25 days holiday + statutory holidays.

How to Apply

Applications in writing to Stuart Balmer-Howieson (HR & Safety Manager)

Stuart.balmer-howieson@portofblyth.co.uk

Closing date: 6th April 2018